








Start-up Package for Relying Institutions

These resources will help you understand your roles and responsibilities as a Relying Institution.

WHEN TO USE? IF YOU ARE...	WHAT?	WHY?
IDENTIFYING RELYING INSTITUTION RESPONSIBILITIES	The SMART IRB Agreement	Delineates the responsibilities of Reviewing IRBs and Relying Institutions for studies under the SMART IRB Agreement.
	Institution v. IRB Responsibilities	A guide to the regulatory purview of a Reviewing IRB and the role and responsibilities of Relying Institutions.
	Responsibilities Associated with the Review of Study Personnel	Recommendations ensure study personnel are appropriately trained and qualified to conduct the research under review.
	Reportable Events: Recommendations for Investigator-initiated Multisite Studies	Provides guidance for reviewing noncompliance and unanticipated problems and ensuring prompt reporting.
TRAINING STUDY TEAMS	Relying Institution PI Checklist	Helps research teams understand their responsibilities when a study has been ceded to an external institution.
	FAQs for Research Teams - Relying on an External IRB	Helpful hints for study teams; use the PDF as is, or customize the FAQs with the Word template .
	Learning Center for Investigators and Study Teams	Direct investigators and study teams to this page for brief videos and key resources to help them understand and implement studies with single IRB review.
	Customizable Training Presentations	Download and customize presentations to use in local training sessions.

LEARN MORE WITH THESE VIDEOS

Responsibilities of Relying Institutions 	This webinar helps institutions prepare to serve as a Relying Institution under the SMART IRB Agreement.
Implementing the SMART IRB Agreement 	This webinar provides an overview of how to implement the SMART IRB Agreement.
Getting Started with SMART IRB and the Online Reliance System 	This webinar introduces SMART IRB and the Online Reliance System  , a free resource that allows institutions to track and document reliance arrangements on a study-by-study basis.
SMART IRB Online Reliance System Walkthrough 	Walks through how an investigator submits a reliance request, and subsequently, how a proposed reviewing IRB is identified, institutions record decisions, and reliance determinations are issued.